

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, February 11, 2020 | 11:30 am | 125 Holmes Street, Frankfort, Kentucky 40601

Board Members Present:

Jay Miller, Ph.D., CSW, Chairman
Anne Adcock, DSW, CSW, Vice Chair
Jene Hedden, LCSW
James Haggie, LSW
Megan Hanser, CSW
Lisa Johnson, Consumer Member, was unable to attend

Staff Present:

Florence Huffman, Executive Director
Lisa Turner, Executive Coordinator
Nicole Bearse, Board Counsel

Call to order

Dr. Jay Miller, Chairman called the meeting to order at 11:50 a.m. EST.

Guests

Guests in attendance were Brenda Rosen, CSW, Executive Director of NASW Kentucky; Amanda Bennett, NASW-KY Intern; Jimmy Salyers, NASW-KY Intern; Molly Bode, CSW, KY Science and Technology Corporation; Luke Ramey, student; and Tracey Carson, LCSW, NASW Ethics Committee.

Consent Agenda

Approval of the January board meeting minutes was set aside.

Approved: A motion was made by Jene Hedden and a second by James Haggie to approve board members' travel and per diem for the February board meeting. The motion carried by unanimous voice.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – February 11, 2020

- 50 New Applications (27 LSW; 19 CSW; 4 LCSW)
- 37 Applications Approved (3 Bachelor's exam; 25 Master's exam; 9 Clinical exam)
- 44 Initial licenses issued (1 LSW; 23 CSW; 20 LCSW)
- 162 Online Renewals (8 LSW; 68 CSW; 86 LCSW) / 1 Paper Renewal (1 CSW)
- 1 Reinstatement (1 LCSW)
- 60 Miscellaneous
- 2 Temporary Clinical permits
- 34 Supervision Contracts approved; 14 contracts deferred

Financial Report – Fiscal Year 19/20

February

- Sum of Revenues: \$26,330.00
- Sum of Expenditures: \$32,078.67
- Cash Balance: \$457,953.02

Committees

Complaint Committee

Jay Miller, PhD., CSW; Anne Adcock, CSW; Jene Hedden, LCSW

Approved: A recommendation was made by the committee to offer an Agreed Order with the terms of five years of suspension as if revoked from the date of the entry of this order for case no. 19-30. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to initiate a Board complaint against the licensee and offer them an Agreed Order with the terms that their license will be on probation through July 30, 2022; they will provide notice within 30 days of the entry of this order to all clients seen during the period of July 31, 2019 through August 22, 2019 that the licensee was not licensed during that time and that they were inappropriately billed for services during that time; and the licensee will pay restitution to all clients within 60 days of the entry of this order; and will provide the board with documentation of the completion of all the terms above for case no. 19-53. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to open an investigation for case no. 19-54. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 19-58. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to open an investigation for case no. 19-63. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Assurance of Voluntary Compliance for case no. 19-64 A & B. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Assurance of Voluntary Compliance for case no. 19-66. The motion carried by unanimous voice.

Approved: A recommendation was made for an Agreed Order with the terms that the respondent must cease the provision of clinical social work supervision on the date that the Agreed Order is entered and must complete an approved LCSW Supervision Training Course and provide the board with a copy of the course completion certificate; the respondent must notify all of the CSW supervisees and the respondent's employer in writing that their supervision privilege has been suspended. The respondent may resume supervision after the board has received a certificate of completion of an approved LCSW Supervision Training and the respondent has been notified by the board that the terms of the Agreed Order have been met for case no. 19-67. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Assurance of Voluntary Compliance for case no. 19-69. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Assurance of Voluntary Compliance for case no. 19-70. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to approve the application to sit for the Master's exam for applicant A.R. upon completion of legal requirements and documentation of the completion has been received by the board. The motion carried by unanimous voice.

Supervision Committee

No report for today's meeting.

Old Business

Jay Miller, PhD., CSW, Chairman

Proposed amendment to 201 KAR 23:070 qualifying experience for clinical social work supervision

Approved: A motion was made by James Haggie and a second by Megan Hanser to approve drafting an amendment to 201 KAR 23:070 to change the total required number of supervision hours for CSW's to qualify for approval to sit for the ASWB Clinical exam from 200 to 104, with a minimum of 80 hours in individual face-to-face supervision and a maximum of 24 hours of group supervision; and the requirement be changed from 3 hours to 12 hours for the board approved LCSW Supervision Training Course; and to add a requirement for a CSW under supervision to complete a 1 hour board approved CSW Supervisee Rights Course. The motion carried by unanimous voice.

Complaint for Declaratory Judgment

Nicole Bearse reported that the Judge has set the briefing schedule.

Update on criteria for expungement

Approved: A motion was made by James Haggie and a second by Jene Hedden to submit the expungement bill to LRC for final approval of language and once returned for the board to vote to approve the final draft. The motion carried by unanimous voice.

New Business

Jay Miller, PhD., CSW, Chairman

Approved: A motion was made by James Haggie and a second by Megan Hanser to approve the attendance for the ASWB Education Conference in Chicago on April 23-25, 2020 for board members Anne Adcock; attendance and expenses for board member Jene Hedden and Florence Huffman, Executive Director. Jene Hedden abstained. The motion carried by majority vote.

Adjournment

Approved: A motion was made by Jene Hedden and a second by James Haggie to adjourn the meeting at 1:30 p.m. The motion carried by unanimous voice.

Respectfully submitted,



Jay Miller, PhD., CSW, Chairman